

Controller of Examinations

E-mail coe@yenepoya.edu.in

Ph: 0824 – 2204768 Fax: 2204768

YU/COE/EXAM/Notification/September Session / 2019

23.08.2019

NOTIFICATION

Sub: Conduct of University Examinations September 2019 Session- Reg
Ref : YU/COE/EXAM/ B.Sc. Technology /Notification/ September Session / 2019 dt: 19.08.2019

In continuation of this office notification cited above, the schedule regarding the submission of application and fee details of I Year B.Sc. Technology are notified as follows:

Schedule for compliance by the Institution:

Date of issue of Application forms of Examination to the colleges	29.08.2019
Last date for payment of Examination fee	06.09.2019
Last date for payment of Examination fee with fine of Rs. 200/-	10.09.2019
Last date for payment of Examination fee with fine of Rs. 500/-	14.09.2019
Last date for submission of filled application forms by the colleges to the University	15.09.2019
Last date for submission of Attendance to the University	10.09.2019
Last date for submission of I.A. Marks to the University	10.09.2019
Date of Commencement of the Examinations	23.09.2019

Fee details - Colleges have to collect the following fees from the candidates

Fee for Examination Application Form :	Rs. 150/-
Fee for Marks Card :	Rs. 250/-
Examination Fee	Rs. 400/- per paper

Instructions to the Principal/Dean:

1. Attendance: Furnish attendance of all the candidates by calculating the Attendance up to the last working day of Course/ Term – on or before due date. There is no provision for condonation of Attendance.
2. Internal Assessment Marks: I. A. Marks (Wherever applicable) should be submitted in the prescribed form on or before due date.
3. The principal/Dean shall attest the photo of the candidate in the application part of the form.
4. Please notify this examination notification along with the Instructions to the candidate prominently on the Notice Boards of the Institution for the benefit of the students.

Instructions to the Candidates

1. **Candidates should affix the latest stamp size photo (2 No) on the application form.**
2. **The students who are having shortage of attendance and I.A. marks shall not pay the Examination fees. However even if the fees is paid they are not eligible to appear the University Examination.**
3. **The candidate should verify the final I.A marks/ Attendance and report any discrepancies found to the office.**

4. ***Signing in the IA marks/Attendance list is mandatory before obtaining the Hall ticket and no claim will be entertained thereafter for any change in the IA marks / Attendance.***
 5. ***The Application received after due date will not be considered.***
 6. ***In case if the Hall Ticket is lost a duplicate Hall Ticket can be obtained from the Office of the Controller of Examinations by submitting a latest stamp size photo and by paying Rs.100/- and a request letter from the candidate through the Dean, failing to which the candidate will not be permitted to appear for the examinations.***
5. The filled in examination application forms along with the statement showing the details of Names of the Candidates, Register No's , Subject appearing and Fees Paid should be sent to the Controller of Examinations on or before due date.

B. T. N. N. N.

Controller of Examinations

To,

The Dean, Yenepoya Medical College
The Principal Coordinator, B.Sc Technology Programme