

Controller of Examinations

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YU/COE/EXAM/MD/MS/Notification/01/April/2020

Date: 13.02.2020

NOTIFICATION

Sub: Conduct of Examination for MD/MS - April 2020 Session - Reg.

Ref 1: YU/COE/EXAM/ MD/MS/NOTIFICATION/APRIL/2020 date: 24.01.2020

In continuation of this office notification cited above, the schedule regarding the submission of application and fee details are notified as follows.

Schedule for compliance by the Institution :

Date of issue of Application forms of Examination to the colleges	02.03.2020
Last date for payment of Examination fee & to fill in the Application form	12.03.2020
Last date for payment of Examination fee & to fill in the Application form with fine of Rs. 200/-	16.03.2020
Last date for payment of Examination fee & to fill in the Application form with fine of Rs. 500/-	19.03.2020
Last date for submission of filled application forms by the colleges to the University	23.03.2020
Last date for submission of Attendance to the University	15.03.2020
Date of Commencement of the Examinations	08.04.2020

Fee details - Colleges have to collect the following fees from the candidates

1.	Fee for Examination Application Form	Rs. 150/-
2.	Fee for Marks Card	Rs. 250/-
3.	Examination Fee	Rs. 3500/-per paper
4.	Dissertation Fee	Rs. 2000/-
5.	Provisional Degree Certificate	Rs. 1500/-
6.	Convocation Fee	Rs. 5000/-

Instructions to the Principal/Dean:

- 1. Attendance:** Furnish attendance of all the candidates by calculating the Attendance up to the last working day of Course/ Term – on or before due date. There is no provision for condonation of Attendance.
- 2. Please notify this examination notification along with the Instructions to the candidate prominently on the Notice Boards of the Institution for the benefit of the students.**

Instructions to the Candidates

- 1. Candidates should affix the latest stamp size photo (2 No) on the application form.**
- 2. The candidate should verify the final Attendance and report any discrepancies found to the office.**
- 3. Signing in the Attendance list is mandatory before obtaining the Hall ticket and no claim will be entertained thereafter for any change in the Attendance.**
- 4. The Application received after the due date will not be considered.**
- 5. In case if the Hall Ticket is lost a duplicate Hall Ticket can be obtained from the Office of the Controller of Examinations by submitting a latest stamp size photo and by paying Rs.100/- and a request letter from the candidate through the Dean, failing to which the candidate will not be permitted to appear for the examinations.**
6. The filled in examination application forms along with the statement showing the details of Names of the Candidates, Register No's , Subject appearing and Fees Paid should be sent to the Controller of Examinations on or before due date.

B. T. N. N. N.

Controller of Examinations

To,

The Dean, Yenepoya Medical College